Program Review Summary Template
3.7 Academic Program Review
2019

Based on the thorough internal or external program review addressing all criteria in policy, a comprehensive report should be possible within ten or fewer pages. This program review template is provided to assist institutions in compiling the program review information, which is to be presented to the institutional governing board prior to submission to the State Regents. Executive Summaries should be possible within two pages using the provided template (Program Review Executive Summary Template).

Description of the program's connection to the institutional mission and goals:

The General Studies program here at Eastern lies at the heart of the institution's mission. As the primary mission is to "facilitate student learning through its associate degrees" and to prepare "graduates to enter their chosen vocational field or to continue their educational experience through baccalaureate degree programs", there is no better path for someone looking to join the workforce with a generalized degree or help them excel further in their baccalaureate degree path than General Studies. "Employment in associate's and postsecondary nondegree-level occupations is projected to grow 11 percent from 2016 to 2026, faster than the 7-percent average projected for all occupations. In occupations typically requiring some college but no degree, employment is projected to grow 4 percent" the United States' Bureau of Labor Statistics Career Outlook website reports in a 2018 article. The General Studies program is geared for students who really do want that extra boost to their salary, post-graduation, but are not sure exactly sure what their specific vocational field is. It shows employers a commitment to seeing projects through. For the student going on to study for their baccalaureate, it gives four-year colleges and universities the opportunity to see these students as serious about their studies and that now they have matured enough to focus on their chosen career.

3.7.5 Process (Internal/External Review):
Previous Reviews and Actions from those reviews:

Analysis and Assessment (including quantitative and qualitative measures) noting key findings from internal or external reviews and including developments since the last review:
Click here to enter text.
Mandatory faculty professional development for all academic departments that focus on the use of new technology, teaching strategies, and learning styles.

EOSC has instituted a Professional Development or Assessment day at the beginning of each semester since Fall 2012. Full-time faculty gather together to work on evaluating how they assess the student population academically and culturally, discuss ways to enhance learning, and gain an introduction to the new technological or pedagogical tools they can use to assist students.

Hiring additional faculty to help with the teaching load and allowing time for faculty to take advantage of professional development opportunities.

While the faculty numbers have dwindled slightly due to the budget cuts from the state, the faculty remains steadfast in their mission to teach the students to their utmost ability. EOSC consistently institutes programs for the faculty to take advantage of internally (assessment, brown bag learning lunches, demonstrations by our Instructional Designer and others) and makes available information about external opportunites.

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Additional investment in new technology and technical support for online students and faculty.

The Native American Serving Non –Tribal Institutions (NASNTI) grant awarded in October 2010 was a major push in providing new technology for students and faculty. The institution was able to purchase new laptops for online instructors, offer either a laptop or tablet to other faculty, and further upgrade our online LMS and effectively train our instructors on its use.

Additional investment in library collections, databases, and technology with a focus on encouraging student research.

The library has seen an overall uptick in student usage between the last report and now according to our Director of Library and Media Services, Maria Martinez. We have also shifted some of our academic journals from print to digital for easier access and have added an online academic database.

Additional investment to ensure every classroom has up-to-date technology including computers for each student.

Due to budget cuts and concerns, we have not currently been able to move forward with the program to provide each student with a computer. However, we have been able to add Promethean boards to many more classrooms and try to keep the lecture classrooms up to date and the computer labs around campus fully functioning, so both online and traditional students have a place to complete their work should they need.

Opportunities for students to be involved in trips and events to enhance learning, such as guest speakers, art exhibits, concerts, museums, and symposiums both on and off campus.

Our Student Success center has been a big push in taking the students on various cultural trips around the Oklahoma area, including plays and museums. The Student Services department has been instrumental in bringing in speakers on culturally important issues (suicide awareness, Black History Month, etc.). Our Music and Speech/Drama departments have brought in many guest lecturers for both students of their disciplines and the overall school and community population, as well as guest performers in their respective arts. These are just a few examples of the many extra learning events students can participate in.

A. **Centrality of the Program to the Institution's Mission**: *(Institution's response/rationale should follow each criteria of this policy; (Size of box provided is <u>NOT</u> an indicator of the length of response expected; please include as much information as needed to thoroughly address each standard.*)

The Division of Language, Education, and the Humanities of Eastern is open to input from all segments of the institution and the community by offering courses that assist in meeting the demands of an Associate of Arts degree program in General Studies. General Studies is a field that provides students with a well-rounded education and career training for a variety of jobs. The program is designed for students who wish to structure their course work to address particular educational, career, or personal goals.   After completing the A.A., graduates may enter universities to major in general studies. The curriculum for a General Studies major consists of freshmen and sophomore level courses from many disciplines. Students in this major may decide to further their education by pursuing a four-year degree or beyond. The curriculum should enable students to enter and succeed in a four-year college or university. The Division of Language, Education, and the Humanities offers day, evening, weekend, on-line, and short-term course designed to enrich the community of learners

with a sound knowledge base that will help them advance their personal, academic, and professional lives.

B. Vitality of the Program:
B.1. Program Objectives and Goals:

Students will employ effective written and oral communication skills in order to convey clear and organized information to target audiences.

Students will practice analytical and evaluative thinking with a view toward continuous improvement.

Students will legally and ethically retrieve and utilize information competently using critical evaluation and discipline-appropriate technology to meet a variety of professional and personal needs.

Students will apply appropriate mathematical and scientific concepts and processes in order to interpret data and solve problems based on verifiable evidence.

Students will recognize the beliefs, behaviors, and values of diverse cultures from a global perspective.

Students will recognize the value of meaningful civic and scholarly activities.

B.2. Quality Indicators (including Higher Learning Commission issues):
Click here to enter text.
Entry level assessment (ACT, SAT, Accuplacer)
Program Outcomes (Pre and Post-tests)
Assessment of Student Work and Success on a Faculty Level (Faculty Assessment, Standardized Rubrics)
Assessment of Student Satisfaction (Student surveys, Student class evaluations)

B.3. Minimum Productivity Indicators:

Time Frame (e.g.: 5 year span)	Head Count	Graduates
2014	365	84
2015	610	78
2016	395	83
2017	425	95
2018	439	93

B.4. Other Quantitative Measures:
b.4.a. Number of courses taught exclusively for the major program for each of the last five years and the size of classes:
List or attach list of courses

No exclusive courses. General Studies is an interdisciplinary major.

b.4.b. Student credit hours by level generated in all major courses that make up the degree program for five years:

Orientation (1 hour)
Social Sciences and History (9 hours)
Mathematics (3 hours)
Natural Sciences (7-9 hours)
Communications (12 hours)
Humanities (6 hours)
General Education Elective (0-3 hours in order to equal at least 40 hours in General Education)
Major Field (21 hours) Variety of University Parallel Courses – Student should work with an advisor and consult the catalog of the university to which he or she intends to transfer.

Minimum of 62 credit hours. Students may choose to take additional hours to facilitate transfer to a 4 year institution or meet and further their personal and professional goals.

b.4.a. Direct instructional costs for the program for the review period:

As this is an interdisciplinary program, direct instructional costs for this particular program are not available.

b.4.b. The number of credits and credit hours generated in the program that support the general education component and other major programs including certificates:

Minimum of 62 credit hours spread across all disciplines

b.4.c. A roster of faculty members, faculty credentials and faculty credential institution(s). Also include the number of full time equivalent faculty in the specialized courses within the curriculum:

Faculty	**Credential**	**Institution that granted degree**
Bastola, Krishna	Ph.D	Oklahoma State University
Bullock, Gina	M.S.N.	University of Phoenix
Cadle, Haley	M.S.	Northeastern Oklahoma State University
Chambers, Larriann	M.S.	Oklahoma State University
Cogburn, Cathy	J.D.	University of Oklahoma
Denny, Bryan	M.S.	East Central University
Dobry, Betty	M.A.	University of Central Oklahoma
Duncan, Marilynn	M.Ed.	Northeastern Oklahoma State University
Durant, Maye	M.S.N.	Oklahoma University Health Science Center
Fields, Jamie	M.S.N.	Oklahoma University Health Science Center
Garofoli, John	M.Ed.	East Central University

Givens, Billye	Ed.D.	Oklahoma State University
Green, Andrea	Ph.D.	University of Arkansas
Hall, Chris	B.S.	Oklahoma State University
Harkreader, Trevor	M.S.	Georgia State University
Hawthorne, Philip	M.S.	Oklahoma State University
Hedge, Kristen	M.S.	East Central University
Hendrix, Brandon	Ph.D.	University of Texas
Howe, Kathy	B.S.	Oklahoma State University
Juarez, David	M.S.	East Central University
Langham, Kay	M.S.	Oklahoma State University
Mattson, Carter	J.D.	University of Oklahoma
McAllister, Chris	Ph.D.	University of North Texas
Miller, Jason	M.A.	Wesley Biblical Seminary
Nealon, Michael	Ph.D.	University of Oklahoma
O'Neal, Timothy	M.F.A.	University of New Orleans
Parker, Lindsey	M.S.	Oklahoma Wesleyan University
Ratliff, Patricia	Ph.D.	University of Minnesota
Sandifer, Lowell	M.S.	Oklahoma State University
Semeski, Kellye	M.Ed.	East Central University
Smith, Amanda	M.S.	Oklahoma State University
Sorrell, Margaret	M.S.	Northeastern Oklahoma State University
Spiegel, Heather	M.S.N.	Oklahoma University Health Science Center
Strange, Brenda	M.Ed.	Southeastern Oklahoma State University
Thornburg, Danny	A.A.S.	Oklahoma State University Technical Branch
Turner, Kristen	M.A.	Northeastern Oklahoma State University
Wills, Paul	M.S.	Texas A&M University
Woods, Eddie	M.S.	Oklahoma State University

Add more rows if needed

> **b.4.d.** If available, information about employment or advanced studies of graduates of the program over the past five years:
>
> Not available.
>
> **b.4.e.** If available, information about the success of students from this program who have transferred to another institution:
>
> Not available.

B.2. Duplication and Demand:

In cases where program titles imply duplication, programs should be carefully compared to determine the extent of the duplication and the extent to which that duplication is unnecessary. An assessment of the demand for a program takes into account the aspirations and expectations of students, faculty, administration, and the various publics served by the program. Demand reflects the desire of people for what the program has to offer and the needs of individuals and society to be served by the program.

Address Duplication: There is no direct duplication in this major, as it is a generalized field of study.

Address Demand: There is always a high demand for this major as it gives the students the opportunity to sample many different disciplines to see where their interest might lie.

b.5.a. Detail demand from students, taking into account the profiles of applicants, enrollment, completion data, and occupational data:

This major is the largest at the college. It also usually graduates the most students each semester.

b.5.b. Detail demand for students produced by the program, taking into account employer demands, demands for skills of graduates, and job placement data:

This being a General Studies program, specifics for this are unavailable.

b.5.c. Detail demand for services or intellectual property of the program, including demands in the form of grants, contracts, or consulting:

This being a General Studies program, specifics for this are unavailable.

b.5.d. Detail indirect demands in the form of faculty and student contributions to the cultural life and well-being of the community:

As this program is woven into the tapestry of the campus as a whole, faculty and student contributions are consistently taking place on and around campus. Academic clubs, Pi Kappa Theta Honors Society, Athletics, Music, Religious organizations, and Student Services among other campus

b.5.e. The process of program review should address meeting demands for the program through alternative forms of delivery. Detail how the program has met these demands:

Eastern offers sections of all the required courses through the following methods of instruction: full lecture, instructional TV (broadcast off-site) lecture, hybrid lecture/online, and fully online courses. This helps meet the demands of students who need or require a classroom setting, those who are physically distant but require or need a classroom setting, those who require some personal instruction but are also adept at working independently, and those who are fully able to work through the assignments with instruction but seek guidance only when needed or are misunderstanding material.

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B.3. Effective Use of Resources:

Resources include financial support, (state funds, grants and contracts, private funds, student financial aid); library collections; facilities including laboratory and computer equipment; support services, appropriate use of technology in the instructional design and delivery processes, and the human resources of faculty and staff.

Click here to enter text.
An annual budget is prepared to meet the financial requirements of all college programs. General Studies is an interdisciplinary program supported by budgets of each program of study on campus. Budgets are used for supplies, equipment, telephone, and photocopy expenses, as well as salaries for full-time and adjunct instructors. The primary financial source for all programs comes from state funds and tuition fees.

Eastern's library contains books, newspapers, periodicals, and video media pertaining to every discipline. Computers are available for student use in the libraries on the Wilburton, McAlester, Antlers, and Idabel campuses.

Eastern's facilities are consistently being monitored. As the situation warrants, computer systems and laboratories are maintained and upgraded as cost-effectively as needed.

Support services include: Vice President of Internal and External Affairs, Student Services Coordinator, Housing, Bookstore, Physical Plant, Custodial Staff, Office of Prospective Students; Counselors, Food Services, Financial Aid, Support Services/Tutoring, Business Office, Office of Academic Affairs, Campus Police; and the Offices of Vice-President and President.

The General Studies Program at Eastern utilizes a variety of technology to deliver education to its majors. Multimedia presentations are used to supplement classroom instruction, including the use of interactive Promethean boards. Interactive courses are offered via televised broadcast to three branch campuses and high school. On-line classes delivered by the Blackboard platform are offered as a part of the general curriculum and Eastern's 5 currently obtainable online degrees, including a General Studies degree.

Our faculty is currently utilized in every aspect of the general studies degree due to its interdisciplinary nature.

Institutional Program Recommendations: (describe detailed recommendations for the program as a result of this thorough review and how these recommendations will be implemented, as well as the timeline for key elements)

Recommendations	Implementation Plan	Target Date
Click here to enter text.	Click here to enter text.	Click here to enter text.

Click here to enter text.	Click here to enter text.	Click here to enter text.

Summary of Recommendations:

	Department	**School/College**	**Institutional**
Possible Recommendations:	Continue to evaluate student progress in General Studies degree program	Click here to enter text.	Click here to enter text.
Expand program (# of students)			
Maintain program at current level	Yes, recommendation to maintain program at current level	Click here to enter text.	Click here to enter text.
Reduce program in size or scope	As it is a reflection of the general student population, recommendation is to continue along current operation level	Click here to enter text.	Click here to enter text.
Reorganize program	No	Choose an item.	Choose an item.
Suspend program	No	Choose an item.	Choose an item.
Delete program	No	Choose an item.	Choose an item.

Department/
Program Head_____   Date_____
                    (Signature)

Dean_____   Date_____
                    (Signature)